

TAS:

CLUB LIQUOR LICENSING REQUIREMENTS



Managing a club liquor licence or permit requires understanding and adhering to certain requirements and conditions. Most importantly, you are required to responsibly manage the sale and consumption of liquor. If you uphold the requirements of your licence or permit you can avoid excessive drinking from patrons, as well as antisocial and unsafe behaviour occurring in your club.

- A liquor licence or permit states where and when alcohol can be served and consumed.
- In Tasmania, the Liquor Licensing Act 1990 controls the sale and supply of alcohol. The Commissioner for Licensing and the Tasmanian Liquor and Gaming Commission are the two main decision-making bodies.

In Tasmania, there is a licence and permit available for clubs depending upon the circumstances. They both have varying requirements and responsibilities.

The licence and permit are:

- club licence
- special permit.¹

Your liquor licence or permit will contain all the conditions you must adhere to, however there are some general obligations you should understand.

LICENCES:

- **Control the sale and consumption of liquor** – effective control over the sale and consumption of liquor needs to be exercised by the licensee.
- **Responsible sale and service of liquor** – people who are selling or serving liquor must have either completed an approved course or are undertaking/enrolled in an approved course.
- **The seller or server of liquor must meet the minimum age requirements** – employees need to be at least 16 years old and in some circumstances 18 years old.
- **Undue annoyance, disturbance or disorderly conduct** – the sale and consumption of liquor on the premises must not cause any undue annoyance or disturbance in the neighbourhood.
- **Changes to the licensed premises** – if you want to alter an area of the licensed premises you need to receive approval from the Commissioner for Licensing.
- **Record keeping** – a licence or permit must be produced if a police officer or authorised officer requires it.
- **Signage** – your liquor licence must be displayed on the premises in a visible position as well as the authority to act as licensee, any granted permits and the notice prohibiting/restricting entry of young people.
- **Young people** – people under 18 are either prohibited from entering a licensed premises or there are restrictions for their entry (e.g. they can enter to have a meal, or they are in the company of a responsible adult).
- **Violent/disorderly behaviour** – if a person is acting in a violent or disorderly manner, they are required to leave the premises.
- **Authorised hours** – there are restrictions on when a person can enter or remain on the licensed premises outside of authorised hours.
- **Notify the Commissioner of changes** – you must notify the Commissioner within 14 days of certain changes such as a change in contact details or associates.²

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PERMITS:

A special (club) permit allows for the sale of liquor at the premises for up to 15 hours a week. It is generally issued for social enjoyment, however if the sale of liquor needs to occur beyond this approved 15 hours (e.g. for functions/events) an additional special permit needs to be applied for.³

- **Control the sale and consumption of liquor** – effective control over the sale and consumption of liquor needs to be exercised by the permit holder.
- **Responsible sale and service of liquor** – an approved course must be completed by the applicant if the Commissioner requires it. The seller or server of liquor must meet the minimum age requirements – employees need to be at least 16 years old and in some circumstances 18 years old.
- **Undue annoyance, disturbance or disorderly conduct** – the sale and consumption of liquor on the premises must not cause any undue annoyance or disturbance in the neighbourhood.
- **Record keeping** – a licence or permit must be produced if a police officer or authorised officer requires it.

- **Permits must be displayed** – a permit needs to be displayed in a visible position at all times when liquor is sold on the premises.
- **Violent/disorderly behaviour** – if a person is acting in a violent or disorderly manner, they are required to leave the premises.
- **Notify the Commissioner of changes** – you must notify the Commissioner within 14 days of certain changes such as a change in contact details or associates.³

If you would like to understand your obligations for BYO alcohol, please consult your local council.^{4,5}

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Further Information:

[General obligations of club licences/permit](https://www.vcglr.vic.gov.au/liquor/sporting-and-community-club/licensee-resources/our-club)

<https://www.vcglr.vic.gov.au/liquor/sporting-and-community-club/licensee-resources/our-club>

[The different types of licences](https://www.treasury.tas.gov.au/Documents/LiquorLicenceApplicationandInformation2016-17.pdf)

<https://www.treasury.tas.gov.au/Documents/LiquorLicenceApplicationandInformation2016-17.pdf>

[Guide for liquor permit holders](https://www.treasury.tas.gov.au/Documents/Guidetopermitholders.pdf)

<https://www.treasury.tas.gov.au/Documents/Guidetopermitholders.pdf>

[Guide for liquor licence holders](https://www.treasury.tas.gov.au/Documents/Guideforlicenceholders.pdf)

<https://www.treasury.tas.gov.au/Documents/Guideforlicenceholders.pdf>

[Fact sheet for special permit \(club permit\) holders](https://www.treasury.tas.gov.au/Documents/ClubPermitOperatingConditions2016-17.pdf)

<https://www.treasury.tas.gov.au/Documents/ClubPermitOperatingConditions2016-17.pdf>

[Application and information \(special/club permit\)](https://www.treasury.tas.gov.au/Documents/Application%20for%20a%20Club%20Permit.pdf)

<https://www.treasury.tas.gov.au/Documents/Application%20for%20a%20Club%20Permit.pdf>

[Application information \(liquor licence\)](https://www.treasury.tas.gov.au/Documents/LiquorLicenceApplicationandInformation2016-17.pdf)

<https://www.treasury.tas.gov.au/Documents/LiquorLicenceApplicationandInformation2016-17.pdf>

Liquor and Gaming:

Hobart - Ph: (03) 6166 4040 • Launceston - Ph: (03) 6777 2777

References:

1. Liquor Licensing Act 1990 (1990).
2. Tasmanian Government. Guide to Tasmanian Liquor Licensing laws for licence holders 2018. Available from: <https://www.treasury.tas.gov.au/Documents/Guideforlicenceholders.pdf>
3. Tasmanian Government. Guide to Tasmanian Liquor Licensing laws for liquor permit holders 2018. Available from: <https://www.treasury.tas.gov.au/Documents/Guidetopermitholders.pdf>
4. Australian Business Licence Information Service. Liquor Licence - Club - Tasmania. Available from: <https://ablis.business.gov.au/service/tas/liquor-licence-club/7315>
5. Australian Business Licence Information Service. Liquor Permit - Special Permit - Tasmania. Available from: <https://ablis.business.gov.au/service/tas/liquor-permit-special-permit/7339>